

**UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT of GEORGIA**

John E. Triplett  
Acting Clerk

OFFICE of the CLERK  
P.O. Box 8286  
SAVANNAH, GEORGIA 31412

(912)650-4020

**NOTICE of FILING DEFICIENCY**

To: Melena S. Siebert  
Case: CV420-281

Date: 11/12/2020  
Party: Plaintiffs

Your pleading, Document 5 motion for pro hac vice,  
was filed on 11/12/20, but remains deficient in the area(s) checked below:

[ ☐ ] No actions required (Informative Only) or [ ☒ ] Corrective Actions Required

- ☐ 1. Disclosure Statement has not been filed. This is the only mechanism to identify potential judicial conflicts. (Local Rule 7.1.1)
- ☐ 2. Pleading is illegible or otherwise not in compliance with Local Rule 10.1.
- ☐ 3. Please submit a paper courtesy copy. Paper copies must be submitted when the document either is or relates to a motion for summary judgment; or, the document exceeds 250 pages. (Administrative Procedures)
- ☐ 4. Pleading is not signed. (Local Rule 11.1 and Administrative Procedures)
- ☐ 5. Pursuant to Section IIB of the Administrative Procedures, no certificate of service was provided.
- ☐ 6. Motion is not in compliance with Local Rules.
  - ☐ a. No memorandum of law citing supporting authorities was submitted (L.R. 7.1)
  - ☐ b. No good faith document was submitted. (L.R. 26.5)
  - ☐ c. Separate proposed order was not attached to e-filed document. (L.R. 7.1)
  - ☐ d. Separate proposed order was not e-mailed to appropriate proposed order address in MS Word format. (Administrative Procedures)
- ☐ 7. For Judge Stan Baker cases, the Plaintiff/Defendant statement regarding referral was not returned within 14 days.
- ☐ 8. Counsel should file a separate motion for each relief sought and not file a consolidated motion.
- ☒ 9. Other:

Certificate of Good standing must be from a FEDERAL COURT. Also, need a list of prior cases practiced in with the SDGA as instructed by the pro hac vice form.

After 14 days a notice of noncompliance will be submitted to a judicial officer for possible sanctions, to include dismissal.

For more information - Please contact:

W. R. C. S.  
Deputy Clerk

